



## **Booking terms and conditions**

Bookings can be made by email, telephone or post.

Booking forms should be posted/sent with payment prior to the event – payment deadlines and contact details are provided on the form.

Receipt of your booking indicates acceptance of liability to pay the attendance fee irrespective of whether you actually attend the event.

Wiba reserves the right to refuse admission if payment is not received prior to an event.

Refunds are not paid on cancellations made.

Your name may be added to a delegate list which will be circulated to other event attendees.

Important notes:

The booking form constitutes a legally binding contract.

It may be necessary for reasons beyond wiba's control to change content and timings, speakers, date and venue of an event. Whilst every effort will be made to prevent this, in the unlikely event of a meeting being cancelled, wiba will make a full refund but disclaim any further liability.

**PLEASE NOTE THAT PAYMENT MUST BE MADE IN FULL AT TIME OF BOOKING**