



“Two major fears” - Public speaking and networking

Tuesday 22nd November 2011, Mint Hotel (formerly City Inn, Brindleyplace) B1 2HW

**Annual General Meeting 6.30pm - 7pm (members only)
Event starts at 7pm**

In 1984 a New York Times survey on social anxiety placed death third in the list of people's biggest fears. The top two responses were walking into a room full of strangers and speaking in public!

This event aims to demystify both activities, help you overcome fear and develop skills for effective networking and improved proficiency at presentations and public speaking. Our speakers are both wiba members.

Janette Rawlinson, Principal Consultant, Just Real Solutions has networked throughout her career domestically and internationally building an extensive network. She will help demystify the world of networking and help us understand why we should network and the most appropriate networks for our developing careers and businesses.

Heather Singleton, Chartered Financial Planner and Director, Capelin Financial Management Ltd

Is an experienced chartered financial planner and pensions adviser. Her presenting style has been developed and honed during her financial career and as a member of the Association of Speakers Clubs. She will outline how to engage the audience's attention through focused, interesting and pertinent techniques.

Do join us for what promises to be an interesting evening.

Following the presentation we will dine in City Café for a 2 course meal and drinks

Please note this event will be preceded by our AGM (members only)

I would like to book _____ place(s) for the "Two major fears" event on Nov 22nd 2011 and enclose my cheque made payable to "Women in Business Association". The event costs £18 for members and £21 for guests.

Please note that refunds are not made on cancellations made less than 8 days before the event, Anyone who books but doesn't attend will be charged.

Name: _____

Guest(s): _____

Company: _____

Email: _____

Tel No: _____

Please return this slip together with your cheque by **16 Nov 2011** to Kim Beckford, Women in Business Association, c/o One Eleven, Edmund Street, Birmingham, B3 2HJ
If you'd prefer to pay by bank transfer, our account number is 30083375 sort code 20-07-82

Tel: 0121 234 0139 Fax: 0121 234 0079 E-mail: kbeckford@gateleyuk.com Website: www.wiba.co.uk

Booking terms and conditions

Booking forms should be sent with payment prior to the event - payment deadlines and contact details are provided on the form. Receipt of your booking whether by email or post indicates acceptance of liability to pay the attendance fee irrespective of whether you actually attend. We can accept payment by cheque or bank transfer.

Please note refunds are not paid on cancellations made less than 8 days before the event. Wiba reserves the right to refuse admission if payment is not received prior to an event.

Important notes: The booking constitutes a legally binding contract. It may be necessary for reasons beyond Wiba's control to change content, timings, speakers, date or venue of an event. Whilst every effort will be made to prevent this, in the unlikely event of a meeting being cancelled, Wiba will make a full refund but disclaim any further liability. Please note that payment must be made in full at time of booking.